



VENDOR INFO

What You Need to Know

Dear Prospective Vendor,

Please review the notes below prior to completing the application. We look forward to seeing you at the festival!

The Redland Festival Committee

Exhibits

- **Location** – Historical Downtown Square - Fulton, Mississippi
- **Size** – Booth spaces will be 10'x10' (Multiple booth spaces may be purchased).
- **Electricity** – Electricity is available. An additional fee of \$10.00 must be included with your application if you require access to electricity. This fee will cover the entire festival. (Note: you will need to bring your own extension cords and electrical adapters - if needed)
- Exhibitors must maintain only exhibits described on their application.
- In the event of rain, vendors will be able to set up in the city gymnasium at 602 S. Clifton St. • Fulton, MS
- The Redlands Festival reserves the right to reject **any application**.

Booth Reservations

- **Reservations** – Simply visit our website at www.visitfultonms.com/redlands. You will be able to register and pay online. OR you may print your form and mail it and your payment to **ICDC • 107 W. Wiygul St. • Fulton, MS 38843 (T: 662-862-4571)**
- **Cost** – \$50 - Basic 10 x 10 Booth
\$60 - Basic Booth (+ Electricity)
\$100 - Food Vendors (No ice will be supplied)
 - **CUTOFF DATE: MARCH 13, 2023 (Applications turned in after March 13 will be responsible for an additional \$25 late fee charge)**
- **Payment** – Credit/Debit Cards are accepted online. Checks are accepted but must be mailed in with COMPLETED application (Application may be printed from website or requested). Mailed applications must be received by March 13, 2023.
- **Booth Selection** – All booth locations are assigned by the sole discretion of the Redlands Festival Committee. Requests can be made, but are not guaranteed.

FRIDAY, MARCH 31
SATURDAY, APRIL 1

2023

HISTORICAL
DOWNTOWN
FULTON

visitfultonms@gmail.com

662•862•4929





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Check-In/Set-Up

- **Vendors must check in at the Redlands Festival Check-in Booth** prior to setting up. The check-in booth will be located in Fulton Playgarden Park (beside Fulton City Hall • 213 W. Wiygul St.)
- **Check-In/Set-Up Times** – A Redlands Festival Committee Member will be available for check-in on Friday, March 31 beginning at 10:00 a.m.
- **Participants must be checked-in, unloaded and off the street by 4:00 p.m. on Friday and 8:00 a.m. on Saturday.** We apologize for the inconvenience; however, the purpose of this arrangement is to insure the safety of the Redlands Festival patrons. **NO VEHICLES WILL BE ALLOWED IN DESIGNATED FESTIVAL AREA AFTER FRIDAY AT 4:00 P.M. OR 8:00 A.M. ON SATURDAY!**
- You may continue to set up your booth after 4:00 p.m. on Friday or after 8:00 a.m. on Saturday but must do so by hand.

Check-Out/Breakdown Exhibitors

- Vendors will be required to **submit Mississippi Sales Tax forms** (included in packet) and payment prior to leaving. This is a Mississippi State Tax Commission mandate. Your names and addresses will be reported as participants.
- Vendors will be **responsible for cleaning their area** before leaving. Due to safety concerns, you must refrain from breaking down until after evening entertainment on Saturday. **Breakdown cannot start any earlier than 10 p.m. Saturday Night (unless by hand).**

Participants not willing to follow the above guidelines will be asked to leave without refund.